



January 25, 2018

### Pittsburgh Works Announcements

#### Save the Date! Pittsburgh Works Announces the latest Amplify Sessions

Amplify is Pittsburgh Works' training and technical assistance program for organizations that want to boost their workforce development programming and capacity. All sessions are free and open to Pittsburgh Works partners. Whether you're currently running a workforce program, thinking of starting one, or simply want to learn more about how to serve job seekers, you're invited to join us!

#### Cultural Competency: Supporting Immigrant and Refugee Jobseekers

Did you know that the Pittsburgh area gained over 22,000 residents from international migration between 2010 and 2016? Learn skills and strategies to support immigrant and refugee job seekers throughout the employment process, from outreach to on-the-job coaching. This training will cover a range of topics related to culturally and linguistically responsive service delivery. **(Continuing Education Credits Available)**

Presenters: Sarah Welch, Director, Jewish Family and Community Services Career Development Center and Allegra Elson, Supervising Instructor, Greater Pittsburgh Literacy Council.

**Date:** February 8, 2018

**Time:** 9 am - Noon

**Location:** Partner4Work (Centre City Tower, 650 Smithfield Street, 26th Floor, Pittsburgh, PA 15222)

Register at [EventBrite](#) or [email](#)

#### Upcoming Amplify Events

**Procurement 101: "Everything you need to know to get it right" (February 2018)**

## Serving Jobseekers with Criminal Backgrounds (March 2018)

## Pittsburgh Works Regional Apprenticeship Forum (April 2018)

### Workforce Development Programs

**Energy Innovation Center** will be starting it's next cohort for:

**New Century Career** will be starting Manufacturing 2000 (M2K) training soon. Day classes will start February 12, 2018 and Night classes will start February 5, 2018.

- Introduction to Construction starting, February 26, 2018
- Surface Restoration starting, mid March 2018
- Painting Technician (**New Course**), starting March 12, 2018

For more information you can contact by calling 1-800-822-9337 or [Email](#)

For additional information about any of the following programs contact Chaquita Barnett, Program Director by calling 412-482-3361 or [Email](#).

### Employment Opportunities

**City of Pittsburgh** invites applications for the position of: **Deputy Director, Office of Management and Budget (OMB)**. Application will be accepted through February 12, 2018 at 4 pm.

**POSITION SUMMARY:** Under the immediate supervision of the Director of the Office of Management and Budget, the Deputy Director will be primarily responsible for the development, preparation, and administration of the City's annual operating budget and five-year financial forecast, the annual capital budget and capital improvement program; grants management; and asset management investment strategies that must be integrated across both the operating and capital budgets.

Applications can be completed [online](#).

**Westin Hotel** current employment opportunities:

- Door Attendant – Welcome Ambassador
- Engineer
- Housekeeping Manager
- Painter
- Room Attendant
- Steward / Dishwasher
- Supervisor, Food and Beverage

**Jewish Family and Community Services (JFCS)**

will be hosting a Staffing Agency Career Day on Thursday, February 1, 2018 from 9 am - Noon at 5743 Bartlett Street, Pittsburgh, PA 15217.

Please register by calling Tanya Bashor at 412-586-3728

Interested candidates should read full job descriptions [online](#).

**Duquesne University's Small Business Development Center** has introduced the new *Transitioning Workers into Entrepreneurs* program that assists unemployed workers and those in transition to start a new

business. Through the use of innovative training models and one-on-one consulting sessions that are effective and replicable, a successful new business can be started.

Join the customized 4-day entrepreneurship training program and mentoring sessions. Working in small groups will turn your idea into reality to start your own business.

Participants will learn how to:

- Register your business
- Write a business plan
- Craft a marketing strategy
- Create marketing materials
- Understand social media
- Prepare financial projections
- Seek financing resources
- Think like an entrepreneur

**Next Session:** Tuesday, March 6 through Friday, March 9, 2018 from 9:30 am to 2:30 pm

**Location:** Duquesne University SBDC, 108 Rockwell Hall, 600 Forbes Avenue,  
Pittsburgh, PA 16282

**Cost:** Free (Registration online is required)

**For more information:** Contact Doug Harding by [EMAIL](#):

Check out the following **paid internships and employment opportunities** for Veterans presented by PA CareerLink® Pittsburgh/Allegheny County

#### **Paid Internships**

- Intern 2018 Human Resources -11636641
- Health Fitness Intern Summer 2018 -11648850
- SEI Summer Internship 2018 -11648767
- Student Internship Program (Engineering Firm) - 11628774
- Intern (Logistics Company) -11610454
- Market Research Summer Intern -11648053
- Internal Audit Intern -11663656
- Accounting Summer Intern -11648055
- Safety Summer Intern -11648057
- Operations Summer Intern -11652958

#### **Employment opportunities**

- Delivery Driver - 11648700
- Principal IT Risk Analyst - 11648010
- Security Professional 3 years Military Experience - 11655195
- Fleet Technical Advisor - 11648052
- Electrical Engineer - 11660775
- Biostatistician - 11621449
- Sales Associate (closing 2/3/18) - 11592024
- Market Sales Leader - 11667344
- CNC Boring Mill Machinist - 11647688
- Welder II - 11616208

Veterans must apply through [JobGateway](#) by search the Veterans must apply through [JobGateway](#) by search the job posting number provided. job posting number provided.

#### **Construction Trades Careers**

You're invited to the Construction Trades Career - Community Workshops Event! Sponsored by the Builder Guild of Western PA, the Pittsburgh Penguins and the Master Builders Association of Western PA.

Meet representatives of the Pittsburgh Region Construction Trades and Contractors to learn about the application and acceptance process into Apprenticeship Training Programs

**Date:** Saturday, January 27, 2018

**Time:** 10 am - 3 pm

**Location:** PPG Paint Arena, 1001 Fifth Ave, Pittsburgh, PA 15219

## Community Events

PA CareerLink® Pittsburgh/Allegheny County has developed a 2-day workshop designed to help individuals with criminal records become better prepared when searching for employment.

**Module 1** - Register on [JobGateway](#) - February 12, 2018, 9 am to 11 am - Location: 2040 Ardmore Blvd., PA 15221

**Module 2 (To attend module 2, completion of module 1 is a requirement)** - Register on [JobGateway](#) February 13, 2018, 8:30 am to 3:30 pm - Location: 2040 Ardmore Blvd., Pittsburgh, PA 15221

### STO-ROX Opioid Crisis Summit

Wednesday, January 31, 2018 5:00 pm - 7:30 pm  
The Primary Center, 300 Ewing Rd., McKees Rocks, PA 15136

RSVP [online](#), by phone 412-331-1685 ext. 230 or In-Person 9:30 am - 12:30 pm (Mon-Fri) at Sto-Rox Community Resource Center.

### New Computer Class!

Goodwill and PA CareerLink® have teamed up to offer a 5-week computer course. Individuals seeking to learn basic computer skills such as website navigation, Microsoft, formatting, etc. register [HERE](#).

This 5-week computer class will be held every Tuesday from January 23, 2018 until February 20, 2018 from 1 pm - 3 pm at PA CareerLink® East (2040 Ardmore Blvd., Pittsburgh, PA 15221. For any related question, please call 412-436-2225.

The **JFCS Career Development Center** is presenting a new women's networking series, *Women in Career Transition: A New Year, A New You!*, to be held at the Mt. Lebanon Library every 3rd Tuesday of each month, January through April 2018, from 1 pm - 2:30 pm

Register [online](#) or by calling 412-531-1912.

**Veterans' First Fridays** This free seminar will give veterans the information needed about apprenticeships, On-The-Job training, training, and education opportunities for themselves and their dependents.

Location and Times:

- Friday, February 2, 2018, 9 am - 11 am, PA CareerLink® Allegheny East, 2040 Ardmore Blvd., Pittsburgh, PA 15221
- Friday, February 2, 2018, PA CareerLink® Downtown Pittsburgh, 304 Wood Street, Pittsburgh, PA 15222, 1 pm - 3 pm

Registration is required and can be completed through [JobGateway](#).

**Pittsburgh Community Service, Inc** has a Customer Service Professional IT Literacy Certifications & Training. This is a 12-week program that happens twice a week. All training's take place at PSCI, 50 S. 7th St., Pittsburgh Pa 15203.

Interested candidates can enroll by calling 412-904-4812

### PA Careerlink® Pittsburgh/Allegheny Satellite Sites

<a href="#"><u>Carnegie Library of Pittsburgh Allegheny Branch</u></a> 412-237-1890 <i>Hour of Operation: Thursday &amp; Friday 8:30 am - 4:30 pm</i>	<a href="#"><u>Carnegie Library of Pittsburgh Downtown &amp; Business Branch</u></a> 412-281-7141 <i>Hours of Operation: Monday, Tuesday &amp; Wednesday: 8:30 am - 4:30 pm</i>	<a href="#"><u>Carnegie Library of Pittsburgh Hazelwood Branch</u></a> 412-421-2517 <i>Hours of Operation: Wednesday &amp; Thursday 10:00 am - 4:30 pm</i>
<a href="#"><u>The Braddock Carnegie Library</u></a> 412-351-5356 <i>Hours of Operation: Monday: 10:00 am - 4:30 pm, Friday: 10:00 am - 4:30 pm</i>	<a href="#"><u>Carnegie Library of McKeesport</u></a> 412-672-0625 <i>Hours of Operation: Monday: 8:30 am - 2:30 pm, Tuesday: 8:30 am - 4:30 pm</i>	<a href="#"><u>Energy Innovation Center</u></a> 412-802-0988 <i>Hours of Operation: Tuesday - Thursday:, 8:30 am - 4 pm</i>

### SEND US YOUR NEWS!

*Have an upcoming event, training or hiring opportunity to share? Please submit [HERE!](#)*

### About Pittsburgh Works

Pittsburgh Works, a program of [Partner4Work](#), is a network that unites more than 80 workforce development stakeholders in the region to reduce system fragmentation, improve services and connect more job seekers to in-demand careers. Since 2012, Pittsburgh Works has helped more than 2,000 job seekers through trainings and job placement support. Visit the [Pittsburgh Works website](#) to learn more and get involved.



#### Partner4Work

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